

**ADMISSIONS**

34050 Glen Dr.  
 Eastlake, OH 44095  
 Phone: (440) 283-4300  
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**NORTHERN  
 CAREER  
 INSTITUTE**  
 Fast · Affordable · Flexible

**EASTLAKE CAMPUS**

34050 Glen Drive, Suite 2  
 Eastlake, OH 44095  
 Phone: (440) 602-5094  
 Fax: (440) 942-6983

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## **2023-2024 Enrollment Agreement**

Please read pages 1 and 2 of the enrollment agreement and refund policy. **BOTH pages must be returned.**

**Total Estimated Program Cost: \$14,795 \***

| <b>First Semester \$7,545</b> |         | <b>Second Semester \$7,250</b> |         |
|-------------------------------|---------|--------------------------------|---------|
| Tuition <sup>1</sup>          | \$6,750 | Tuition                        | \$6,750 |
| Books/Resources               | \$600 * | Books/Resources                | \$500 * |
| 2 (two) Scrub Tops            | \$60 *  |                                |         |
| 2 (two) Scrub Pants           | \$50 *  |                                |         |
| 1 (one) Scrub Jacket          | \$40 *  |                                |         |
| 1 (one) Zip-Up Jacket         | \$45 *  |                                |         |

\* Estimated Maximum Cost

<sup>1</sup> Which includes the \$100 **non-refundable** tuition deposit

- Financial Aid, if eligible, may be used to cover all or part of the cost above.
- Student may purchase additional uniform pieces; however, they must pay by cash, check, money order or credit/debit.
- Students are responsible to purchase their own shoes through an outside source. White tennis shoes are required for the clinical setting.
- No exchanges are allowed.
- No credit will be given for books, supplies or uniforms the student does not want.
- Charges are billed per semester.

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**REFUND POLICY**

Refunds for tuition and refundable fees shall be made in accordance with the following provisions as established by Ohio Administrative Code 3332-1-10: (1) A student who starts class and withdraws before the academic term is fifteen percent completed will be obligated for twenty-five percent of the tuition and refundable fees for the current academic term plus the registration fee. (2) A student who starts class and withdraws after the academic term is fifteen percent complete but before the academic term is twenty-five percent completed will be obligated for fifty percent of the tuition and refundable fees for the current academic term plus the registration fee. (3) A student who starts class and withdraws after the academic term is twenty-five percent complete but before the academic term is forty percent completed will be obligated for seventy-five percent of the tuition and refundable fees for the current academic term plus the registration fee. (4) A student who starts class and withdraws after the academic term is forty percent completed will not be entitled to a refund of the tuition and fees for the current academic term. The school shall make the appropriate refund within thirty (30) days of the date the school is able to determine that a student has withdrawn or has been terminated from a program. Refunds shall be based upon the last date of the student's attendance or participation in an academic school activity. Refunds for books, supplies, and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10-1.

*Effective: January 3, 2022*

**Return of Title IV and financial aid funds meets the following criteria:** If a student withdraws or stops all of their classes within a semester, federal financial aid regulations require that a recalculation be done on financial aid funds received for that quarter. The financial aid is recalculated based on the student's last day of attendance and any unearned aid must be returned to the federal government. Federal financial aid is not 100% earned until the attendance has exceeded 60% of the quarter. As a result of a financial aid recalculation, a student may be responsible to pay tuition charges that were originally covered by financial aid funds that the school was required to return, and they could also owe money directly to a grant program.



If you wish to purchase all books and supplies **on your OWN and at YOUR EXPENSE;** otherwise all expenses will be charged to your account per semester.

Initial Here: \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

This agreement may be canceled within five calendar days after the date of signing provided the school is notified of the cancellation in writing. The school shall promptly refund in full all tuition and fees paid pursuant to the enrollment agreement or school application. Such refund shall be made no later than thirty days after cancellation. This provision shall not apply where a student has already started classes.